

Council of Governors: 16.10.18

Agenda Item: CGo.10.18.18

REPORT FROM THE PARTNERSHIPS COMMITTEE – 26 July 2018

Presented by:	Bill McCarthy, Chair	Author:	Edward Cornick, Head of Policy
Previously considered by:	Board of Directors on 13 September 2018		

Key points	Purpose:
1. This paper provides a brief summary of the key matters that were discussed at the meeting of the Partnerships Committee held on 26 July 2018	To note
2. Attached at appendix 1 is the Partnership Committee Annual Report	To note

Executive Summary:

The purpose of the Partnerships Committee, as set out in its Terms of Reference, is to provide scrutiny of the partnership work the trust carries in order to provide assurance, in particular in relation to the delivery of the trust clinical strategy and, if necessary, raise concerns or make recommendations to the Board of Directors.

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Vertical integration:

- The committee discussed the progress being made locally by the Bradford Health and Care Partnership (BHCP) to develop a Partnership Operating Framework (POF). This will articulate new partnership functions and mutual governance arrangements for the organisations within the BHCP. Following on from this document, it is proposed by BHCP that a legally binding Partnering Agreement will be agreed between the members of the BHCP. This is intended to be signed off by 29 March 2019.
- The committee acknowledged that work needs to be done to ensure the POF and Partnering Agreement are not duplicative with the West Yorkshire and Harrogate Health and Care Partnership's (WYHCP) MoU.

Airedale Collaboration:

- The committee discussed the positive progress in this area. Highlights include a meeting to discuss developing clinical models across Airedale and Bradford scheduled in August between BTHFT and AFT CEOs/Chairs, local NHSE/I reps and the CCG CEO and that the independent review of current service interdependencies between the two Trusts was underway.

Horizontal Integration update:

- The committee noted the decision to designate BTHFT as an arterial centre is expected to be ratified by NHS England, with a final decision expected in November. It also noted the West Yorkshire and Harrogate Health and Care Partnership (WYHHCP) have also prioritised the hybrid theatre required at BTHFT in its bid for capital funding.
- The WYHCP's clinical strategy development was discussed. This is in its early stages and

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the committee noted that ideally existing place based arrangements would have to be incorporated in the final document as well strong steer provided on acute strategic decisions.

Regarding assurance the committee noted that:

- The committee agreed for its relevant strategic objective - to collaborate effectively with local and regional partners - the risk appetite of “seek” was correct.
- The committee approved the risk ratings, actions and assurances described in the Board Assurance Framework for the relevant strategic objective.

The following items were anticipated to be escalated to this board meeting:

- The WYHCP MoU has been escalated to the board for sign off at the September board meeting.
- It was intended that the Partnership Operating Framework would be escalated for discussion the board in September (NB due to a change in external timescales it is expected to come to the November Board meeting.)

The Annual Report from the Committee is attached at Appendix 1.

The Council of Governors are asked to note the contents of the report.

Financial implications:

Regulatory relevance:

Monitor:

Equality Impact / Implications:

Is there likely to be any impact on any of the protected characteristics? (Age, Disability, Gender, Gender Reassignment, Pregnancy and Maternity, Race, Religion or Belief, Sexual Orientation, Health Inequalities, Human Rights)

Yes ☐ No ☒

If yes, what is the mitigation against this?

Strategic Objective:

Reference to Strategic Objective(s) this paper relates to

To collaborate effectively with local and regional partners

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APPENDIX 1

Partnership Committee Annual Report to the Board of Directors for 2017-2018

1. Introduction

Good practice states that the Board of Directors (the Board) should review the performance of its Committees annually to determine if they have been effective, and whether further development work is required.

This annual report summarises the activities of the Partnership Committee (the Committee) for the financial year 2017- 2018 setting out how it has met its Terms of Reference and key priorities.

For the purposes of this report, the period reported on ranges from 1 April 2017 to 31 March 2018.

2. Responsibilities

The purpose of the Committee is to provide detailed scrutiny of the Foundation Trust's arrangements for partnerships and collaborative working in order to provide assurance and, if necessary, raise concerns or make recommendations to the Board of Directors.

The Committee maintained strategic oversight of all partnerships and collaborative working arrangements, providing assurance on appropriateness, due diligence and alignment with the Foundation Trust's strategy.

The Committee was responsible for oversight of working arrangements with other bodies in the field of research and for maintaining assurance of joint ventures.

The Committee would oversee, where appropriate, the communications strategy in place to inform patients and the public of how we are working across organisational boundaries to improve the care we provide.

The Committee received and reviewed the strategic objectives allocated to it by the Board of Directors identifying any areas where additional assurance is required.

The Committee received and reviewed those Board Assurance Framework risks allocated to it by the Board, monitored progress made in mitigating those risks, identified any areas where additional assurance is required and escalated assurance to the Board as agreed by the Committee.

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3. Membership and attendance record

Attendance at Meetings of the Partnerships Committee 2017/18

MEMBERS	29.9.17	1.12.17	26.1.18	30.3.18	TOTAL
Bill McCarthy (Chair)		✓	✓	✓	3 of 3
Clive Kay		X	✓	✓	2 of 3
John Holden		✓	✓	✓	3 of 3
Bryan Gill		✓	X	X	1 of 3
Matthew Horner		✓	✓	✓	3 of 3
Amjad Pervez		✓	X	✓	2 of 3
Laura Stroud		✓	✓	✓	3 of 3
Trudy Feaster-Gee			✓	✓	2 of 2
James Walker					0 of 0

✓ = Attended	X = Apologies sent
	Denotes period when not a member of the Committee
	Meeting cancelled

Committee meetings are also attended by the Trust Secretary

During 2017/18, the Committee met three times, having only been established in autumn 2017.

Committee meetings are also attended by the Trust Secretary.

4. Reporting requirements

Each month the Committee received and reviewed reports or updates on the following standard items;

- The Trust's programme of collaboration and strategic relationship with Airedale Foundation Trust (AFT)
- The Trusts programme of collaboration and strategic relationships at "vertical" level within Bradford District and Craven "place"
- The Trusts programme of collaboration and strategic relationships at "Horizontal" level within the West Yorkshire region (including the West Yorkshire association of Acute Trusts and the West Yorkshire and Harrogate health and Care Partnership STP)

After each meeting, the Committee reports to the next Board meeting by way of a summary report of key points discussed. Once the meeting minutes have been agreed by the Committee, a copy is submitted to the subsequent Board meeting.

Minutes included a description of the business conducted, risks identified and key actions agreed. Issues that have been escalated for discussion at the Board in this period include:

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- Collaboration with AFT and potential new governance arrangements between the two trusts.

5. Review of the Terms of Reference of the Committee

The Performance Committee shall review its terms of reference annually and recommendations for any changes will be submitted to the Board of Directors for approval.

6. Cycle of Business

The Committee keeps under review its own working arrangements and is mindful of the need to ensure that its remit fits appropriately with the other Committees of the Board of Directors.

7. Conclusion

The Committee believes it has taken all reasonable steps to perform its duties as delegated by the Board and mandated in the Terms of Reference and in accordance with good governance arrangements.

Bill McCarthy, Chair
July 2018